Position: Lighting Coordinator  
Shift: Weekdays  
Location: Azle, TX  
FLSA Designation: Full Time – Hourly  

JOB DUTIES  
• Assist in planning and design electrical lighting for facilities, including commercial, subdivision, multi-housing and other institutional projects  
• Assist in design and specification of lighting options, system layouts, load calculations, equipment sizing and selection  
• Performing selection and sizing of lighting systems and associated controls  
• Provide electrical design and performance specifications for lighting, lighting controls, power and low voltage systems  
• Liaison for TCEC with lighting vendors including but not limited to TEC  
• Engineering calculations, equipment sizing and selection for low and medium voltage  
• Collaborate and coordinate with other disciplines including but not limited to; Business Development, Staking, Engineering, GIS, etc. as well as members, municipalities and developer interfacing  
• Perform site visits as required  
• Develop and maintain product guidelines and corresponding construction units for each light type as needed within the system (i.e. antique light component parts for replacement, etc.)  
• Develop requirements for metering and protection controllers and guidelines for where they are needed.  
• Manage existing field inventory as reflected in GIS and manage billing coordination  
• Manage light orders for governmental and subdivision requirements.  
• Review and Manage Analytic Reports –life replacement, maintenance tickets, ROI  
• Manage HOA negotiations along with Staff on lighting maintenance  

JOB QUALIFICATIONS  
• 1-7 years of experience as a Designer  
• Associates degree or higher degree preferred  
• Knowledge in AutoCAD and ESRI design software.  
• Knowledge in load calculations.  
• Strong interpersonal skills and experience working with Clients.  
• Excellent planning and organization skills.  

Experience:  
• Electrical Design: 3 years (Preferred)
All qualified candidates are encouraged to submit their application/resume to the Human Resources Department. You may email your submission to careers@tcectexas.com or send to the address listed below:

Tri-County Electric Cooperative, Inc.  Attn: Human Resources 600 NW Parkway Azle, TX 76020